



# Checklist

## Now

Review the transition schedule.

Stay informed by visiting **FirstCommerceCU.org/MyAccount**

If you use Citizens Bank Bill Pay through online banking, print your Citizens Bank payees and payment schedule, in addition to saving your monthly billing statements, so you will have this information handy to set up Bill Pay in First Commerce Digital Banking starting November 2.

## 2 Weeks Before Nov. 2

Debit Cards will be mailed to members beginning Oct. 19. Watch your mailbox. Cards will arrive in an unmarked envelope. You may activate your card as soon as you receive it. However, it will not be available for use until November 2. You will also be asked to set up a new Personal Identification Number (PIN) upon activation.

Your new account number will be mailed to you during the third week of October. Check your mailbox for more details.

## Starting Nov. 2

Visit **FirstCommerceCU.org** to enroll in Digital Banking. You will need your First Commerce account number, SSN and ZIP code.

Sign up for e-statements and account/transaction alerts via email or text in Digital Banking

Sign up for Member Account Line (telephone banking). Call 850-488-0035 or 800-533-5772. *(Select option 2 and have your new member number available.)*

If you haven't already, activate your new First Commerce debit card to begin making transactions.

Replace your old debit card number stored on secure web sites and subscription services with your new debit card information.

Visit **FirstCommerceCU.org/MyAccount** to learn about options for preventing debit card transactions from being declined, or checks or ACH transactions from being returned if your account does not have sufficient funds to cover a transaction.

Visit **FirstCommerceCU.org/MyAccount** regularly to stay up to date on important news and information.